



Privacy Notice: Photography and Filming

This privacy notice explains what to expect when we collect and process your personal information in relation to photography and/or filming, and streaming of church services in accordance with the UK General Data Protection Regulations (UK GDPR) and the Data Protection Act 2018. It also explains how to ensure you are not photographed or filmed against your wishes.

The data controller is Long Buckby & Brington Baptist Church and the current data protection officer is Peter Walls, Church Secretary, to whom any issues or questions should be addressed.

Personal information in relation to photography and filming is collected for purposes of:

- Recording, uploading or live-streaming services / events from or organised by our church, online, in order to reach out to those who are unable to attend in person, or who wish to participate in our services remotely
- Displaying images uploaded to our website or for internal/external publicity
- Managing any church publicity in relation to the filming and streaming of church services on-line.

The categories of personal data we collect are:

- Image – We may capture your image whilst filming or photographing a church service/event etc.
- Name and contact details – we may record your name and contact details provided in any publicity.

We also process “special categories” of information that may include:

- Religious belief – by taking part in the service or having an image on our website, this may indicate religious belief.
- Archiving – certain services may be retained permanently for historic purposes.

In practice, still photography does not normally take place except at special services or events where notice will be given. Video recordings of the sermon or message are made available on the church website for a period of one week only. General views of the congregation, taken from the front of the church, will be live streamed but are normally only captured at the start and end of the service. People who sit in the front two rows may also be visible during the service on the live stream and, for one week, on the published recording.

We take reasonable and proportionate measures to ensure that people are not filmed or recorded without their consent. For regular attendees we periodically seek explicit (written) consent for the use of their personal data in the ways described above. You may withdraw your consent at any time by contacting the Church Data Protection Officer. Newcomers who provide us with their details will be asked to indicate whether they give consent. By providing this consent, you are agreeing to us using your data for the purposes set out above. Recent newcomers or occasional visitors will not have had the opportunity to provide prior written consent. You will be informed of the potential for

your personal data to be used as above and the existence of a 'film free area' (see below) by the display of this privacy policy in the church foyer and by an on-screen message before the service or event commences.

The balcony is a 'film free area' and if you want to withhold consent and be sure you are not photographed or filmed you should sit in this area. In practice, sitting towards the rear of the church behind other people will provide reasonable protection against identification given the way we stream, record or take photographs.

If you are leading a service or event, preaching, participating in the worship group, reading the lesson or leading prayers, as you are speaking from the front of the church you can only withhold your consent by not undertaking these activities. If you are invited to come up to the front of the church in view of cameras, you should only do so if you are happy that you will be photographed or filmed.

Under our Safeguarding Policy, if you do not give consent to children and young people under 18 in your care being photographed or filmed, you should ensure they are in an area where they cannot be identified. The needs and wishes of vulnerable adults should also be considered.

We may share photographs and recorded or live-streamed services with the public, by uploading them to social media, our website and other social media sites, including Facebook and X. This means your data may be stored outside the UK. Each platform has its own privacy policy which describes how your data is used and protected.

You have the following rights regarding your personal data:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to withdraw consent – You have the right to withdraw your consent as described above.
- Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- Your right to request erasure - You have the right to ask us to erase your personal information in certain circumstances.
- Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

The rights to withdraw consent, or request erasure or restrict processing are limited, i.e. once the data is uploaded online, we are no longer able to erase or restrict the processing of individual images. In addition, the right to rectification only applies to the processing of your name and contact details, it cannot apply to your image captured on film.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you. You can exercise your rights by contacting us at the contact details below.

If you have any complaints or queries regarding this processing activity or wish to exercise your rights, please contact the Church Data Protection Officer at secretary.longbuckbybaptist@gmail.com

You have the right to make a complaint at any time to the Information Commissioner on 0303 123 1113 (local rate), or online at: <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/>